

Movie Maker

Project Folder

It is best to create a folder for just this project in My Pictures. Name the folder the name of your project. Make sure you save everything (pictures, audio, narratives, project and movie files) related to this project in this folder. You will need to navigate to it each time you need to save these items. It is also a good idea to make a copy of this folder on your network drive and flash drive. (I will be referring to this project folder you just created in all the directions below.)

Finding Pictures

The easiest way to bring in pictures is to search and save them in your project folder.

Google Image Search using Creative Commons Filter

Go to Google

Click on Image Search (top right)

Click on Settings (bottom right hand corner)

Choose Advanced Search

In the very first box, you will enter your keywords

Then scroll down to "usage rights" (last box) and choose "free to use share or modify"

Then press Advanced Search

You will need to click on images when the search results pop up.

You will notice that at the top of the screen it says "labeled for reuse with modification"

Click on your desired picture

Choose View Image (this allows you to see how large the image will be)

Right click on the picture and choose Save picture as...

You can rename or simply Save in your project folder

If your teacher would like the picture cited, you will need to copy and paste the url from the picture into a Word document for later. (This url should NEVER have Google in it. If it does, you are still in the search results.)

Adding Pictures

Once in Movie Maker, you will choose "Add videos and photos" from the Home tab.

Navigate to your project folder where you can open the pictures you need.

Add each picture you will be using in your movie.

Pictures can be moved by dragging and dropping if they are not in the correct order.

Once pictures are added, all the other tools in the Home tab become available.

Title, Captions, Credits

There are three links in the Home tab to add each of these components to your movie.

Title will create a title page wherever your cursor is so you may need to drag and drop it at the beginning.

Captions are short sentences or phrases that you can add to each picture.

Credits are the ending slide where you can give credit to the websites where you borrowed the pictures from and to those who helped you create your movie.

Once you choose one of the three options above, you will get a purple Text Tools tab that will appear only when you are on the selected text giving you additional formatting options.

Animations Tab

This tab allows you to choose which way your pictures go from one to the next just like in PowerPoint. You have the option to choose a different animation for each picture or you can apply the same animation to all by choosing the "Apply to all" button.

To animate:

Select the picture, and then select the animation.

You have two choices a simple transition like PowerPoint or a Pan and Zoom which is more video like.

Visual Effects Tab

This tab allows you to change the effect your picture has. Choose picture then choose effect. You can also adjust the brightness of the picture here.

Project Tab

You have two options: adjusting the audio and the aspect ratio.

Adjusting the audio allows you to have narration, video, music, or nothing emphasized. This may be very important if you are narrating over background music.

View Tab

This tab allows you to adjust how you are viewing the thumbnails and aspects of the video.

Video Tools Edit Tab (Yellow)

This will appear when you begin creating the movie.

It allows you to adjust the following items:

- Audio
- Background Color
- Speed
- Duration
- Starting and Ending Points

First Tab

The very first tab has all your opening, saving, and importing options. This is where you save a project.

Deleting a picture or segment of your movie

You can click on any picture or segment of your movie to select it and then press the delete key.

Adding Music

You have two options:

Free Music Archive (The other options listed require payment or an account)

Music saved on your laptop

Free Music Archive

Click on the link and it will take you out to the website.

On the left hand side, you will notice all the license options you can choose when searching just like pictures.

The music is listed with an arrow on the left to preview it and the down arrow on the right to download it.

You will get a message at the bottom of your screen and you will want to save the mp3.

Choose the drop down arrow by save and choose save as.

Then choose your project folder to save it in.

You will need to follow the steps for Music saved on your laptop next.

Music Saved on your Laptop

Select the area of your video you want the music to play in and then choose Add Music.

Add music from PC

Add music

Navigate to your project folder

Double click on your music file

Music Tools Options Tab (Green)

This tab will appear when you have added music to your movie.
It will allow you to adjust the music to fit your movie.

Recording Narration

The built in microphone is located to the left and right of the camera on top of your laptop screen. You will need to get pretty close to that area for the microphone to pick up your voice with this program. You can re-record your narration as many times as you need to and can delete the old files later.

To record your narration: You will need to have pictures already loaded. Once pictures are loaded the Record Narration button becomes available. Click on it and you will have 3 controls: record, stop, cancel. Press record to begin and stop to finish. The narration files need to be saved in your project folder.

To retrieve narration files: Click on Record Narration and choose Add Sound. Navigate to your project folder and click on the narrations you would like to add.

Saving a Project

Your movie will stay a project until you are finished. You can save it as a Movie Maker Project from the first tab. Save it in your project folder. It will look like a film strip. Projects are works in progress and won't be able to be viewed as a movie until you save them as a movie.

Saving a Project to the Public or another device

You will right click and copy the WHOLE project folder to the Public or another device. If you do not copy the whole folder, you will not have access to the pictures, audio, etc. you have put into your project. It doesn't embed those items into your movie until you save it as a movie.

Saving a Movie

Choose Save Movie in the Home Tab

From the drop down, choose "For a computer"

Then choose your project folder to store it in

Name it and save it

It will look like a single file strip with an orange play icon in the bottom corner.

Now it is viewable in Windows Media Player.

There are two formats to save your movie: the first one that comes up is an mp4 and the other option in the drop down is wmv file. If one format doesn't work for you, try the other one.

Saving a Movie to Public Drive

First of all, it needs to be saved as a Movie NOT a Project in order to play.

Follow the steps above to save a movie but don't choose your project folder to store it in, instead over on the left choose:

Computer

Groups

Public

Folder your teacher tells you it belongs in

Playing a Movie

You will use Windows Media Player to play your movie.